

Appendix A

Eligibility criteria for Insulation Grants

1. Cavity Wall and Loft Insulation Grant:

1.1. Purpose

To improve the loft and cavity wall insulation of poor performing homes occupied by vulnerable households and those affected by the recession, who do not qualify for other grant schemes.

1.2. Applicant Eligibility

- All owner-occupiers and tenants, licensees and occupiers who have an owner's interest or a lease agreement or trust agreement
- Landlord of the property

1.3. Eligibility

Provided that the applicant falls into any of the following categories:

- Households where a member
 - has been made redundant
 - lost overtime
 - taken lower paid work
 - with an unemployed relative living at home
 - and in all cases where the household income is below £30,000
- The 'nearly poor', with a household income of under £16,000 p.a. gross
- Families with children in full-time education with an income of below £22,000 p.a. gross
- The 60-70 age group

Applicants will be expected to self-certify by signing the application form confirming that they fall into one of these categories, and specifying the category. They will be informed that random quality and eligibility checks will be undertaken.

1.4 Eligible Works

Properties with uninsulated cavity walls, and/or with less than 100mm of loft insulation will be treated, with cavity wall insulation installed, and loft insulation increased to 270mm.

1.5. Conditions of Assistance

Discretionary Financial Assistance will be made available subject to the following conditions:

1. The applicant is over 18 years of age and applies for assistance on the forms prescribed by Wiltshire Council.
2. That the householder provides a signed declaration confirming their eligibility.
3. The applicant holds either a relevant interest in the property as the owner, leaseholder or under a trust or tenant.
4. If the applicant is a tenant, then the landlord provides written permission.
5. Only work assessed as reasonable, practicable, necessary and appropriate will be eligible for assistance.
6. The payment of Housing Assistance is conditional upon the authority being provided with an acceptable invoice and the work being completed in a professional and satisfactory manner. The payment will be made directly to the contractor on behalf of the householder.
7. Maximum grant per measure installed: £200

2. Mobile Home Site Energy Efficiency Improvements Grant

2.1. Purpose

To improve the insulation of mobile homes occupied by vulnerable households with roof insulation and/or wall cladding.

2.2. Applicant Eligibility

All mobile homes occupiers who hold a license to occupy a plot and own the mobile home that they live in.

2.3. Eligibility

Provided that the applicant receives any of the following benefits:

- Housing Benefit (Must be in receipt of a disability benefit, have school age children or be over 60 years old)
- Council Tax Benefit (Must be in receipt of a disability benefit, have school age children, be over 60 years old or suffer from severe mental health problems that make work impossible)
- Income Support (Must be in receipt of a disability benefit, have school age children or suffer from severe mental health problems that make work impossible)
- Income-based Job Seekers Allowance (Must be in receipt of a disability benefit or have school age children)

- Working Tax Credit which includes a disability element where the entitled person has a relevant annual income of less than £15,050
- Child Tax Credit where the entitled person has a relevant annual income of less than £15,050
- Pension Credit
- Either Disabled Living Allowance or Attendance or War Disablement or Industrial Injuries Benefit or learning difficulties, or suffer from severe mental health problems that make work impossible, or over 60 where it is shown that over 10% of their income is spent on fuel.

2.4. Eligible Works

Mobile homes with inadequate insulation and which are in a sufficient state of repair to have a life expectancy of 20 years or more.

2.5. Conditions of Assistance

Discretionary Financial Assistance will be made available subject to the following conditions:

1. The applicant is over 18 years of age and applies for assistance on the forms prescribed by Wiltshire Council;
2. The applicant holds a license to occupy a plot and owns the mobile home that they live in and has done so for the previous 5 years and has made a disclosure and provided supporting evidence. They must make a declaration of intention to remain the property for the foreseeable future.
3. That the site license holder provides written permission that the work can be undertaken.
4. Grants will not be offered for temporary structures, caravans or mobile homes unless they have planning consent for a minimum period of 10 years.
5. An element of the grant or loan can be used to cover the costs of agency fees, planning and building regulation charges, architectural services, specialists surveys, land registry charges and legal costs unless clients choose to pay these costs themselves.
6. No works to commence before approval.
7. Only work assessed as reasonable, practicable, necessary and appropriate will be eligible for assistance.
8. That the life expectancy of any structural items repaired or replaced should be 20 years or more (except in the case of mechanical items where it may be a shorter period).
9. That eligible work must be carried out within 12 months of the date of approval.
10. For work up to £10,000 2 quotes are required. For work above £10,000 three quotes are required.
11. That the work is completed by the contractor whose estimate accompanied the application unless expressly agreed and then the council will reimburse the cheapest price.
12. The payment of Housing Assistance is conditional upon the authority being provided with an acceptable invoice and the work being completed in a professional and satisfactory manner. The payment will be made directly to the contractor on behalf of the householder.
13. Maximum Grant £8,000.

3. Cavity wall insulation for flats

3.1. Purpose

To install cavity wall insulation to blocks of flats where only some residents are entitled to grants through other schemes such as CERT.

3.2. Applicant Eligibility

- All owner-occupiers and tenants, licensees and occupiers who have an owner's interest or a lease agreement or trust agreement.
- Landlord of the property

3.3. Eligibility

All occupiers of flats, subject to freeholder agreement.

3.4. Eligible Works

Blocks of flats with un-insulated cavity walls will be treated, with cavity wall insulation installed.

3.5. Conditions of Assistance

Discretionary Financial Assistance will be made available subject to the following conditions:

1. The applicant is over 18 years of age and applies for assistance on the forms prescribed by Wiltshire Council.
2. The applicant holds either a relevant interest in the property as the owner, leaseholder, tenant or under a trust.
3. That the freeholder is in agreement. Where one or more of the leaseholders does not agree with the works being carried out then the freeholder may make an application.
4. No works to commence before approval.
5. Only work assessed as reasonable, practicable, necessary and appropriate will be eligible for assistance.
6. That eligible work must be carried out within 12 months of the date of approval.
7. The payment of Housing Assistance is conditional upon the authority being provided with an acceptable invoice and the work being completed in a professional and satisfactory manner. The payment will be made directly to the contractor on behalf of the householder.
8. That the maximum grant per flat is £600.